

FORM I R,



# CERTIFICATE OF INCORPORATION

CIN.....U92413TN2003NPL052120.

TAMILNADU TABLE TENNIS \*\*\*\*\*

I hereby certify that.....

ASSOCIATION \*\*\*\*\*

.....

\*\*\*\*\*

.....section 25 of.....  
is this day incorporated under the Companies Act 1956 (No.1 of 1956) and that the  
Company is Limited.

Given under my hand at..... CHENNAI .....

TENTH DECEMBER  
this..... day of .....

NINETEENTH AGRAHAYANA

Two thousand THREE .....

One thousand nine hundred and TWENTY FIVE (Saka)



*Vasantha Kumar Ail*  
(VASANTHA KUMAR AIL)

Asst. Registrar of Companies  
TAMIL NADU

Under the Companies Act, 1956 Company Limited by Guarantee having noShare Capital

**ARTICLES OF ASSOCIATION  
OF  
TAMILNADU TABLE TENNIS ASSOCIATION**

**Article I : NAME :**

The name of the association shall be 'TAMILNADU TABLE TENNIS ASSOCIATION'.

**Article II : JURISDICTION :**

The area under the jurisdiction of the Association shall comprise of the State of Tamilnadu and such other area as given under its superintendence and control by the Table Tennis Federation of India.

**Article III : ADMINISTRATIVE OFFICES :-**

- a) The Office of the Company shall be at Chennai.
- b) The Administrative Office also shall be located at Chennai.

**Article IV : LOGO**

The Logo of the Association shall be a 'Phoenix' (a fabulous Arabian bird, worshipped in ancient Egypt, the only individual of its kind, that burned itself every 500years or so and rose rejuvenated from its ashes.)

**Article V : DEFINITIONS:**

- a) 'ASSOCIATION' shall mean the Tamilnadu Table Tennis Association
- b) 'MEMBER' shall mean a District Association which promotes and controls the game of Table Tennis under its jurisdiction.
- c) 'PLAYER' shall mean a Registered Table Tennis Player of the State.
- d) 'DISTRICT ASSOCIATION' shall mean an Association having jurisdiction over a revenue district of the State of Tamil Nadu.
- e) 'GENERAL BODY' shall mean the General Body of the Association.
- f) 'COMMITTEE' shall mean the Executive Committee of the Association.



g) 'OFFICE BEARERS' shall mean the President, Vice-Presidents, the Hon.Secretary, the Hon.Joint Secretaries and the Hon.Treasurer.

h) 'YEAR' shall mean the period of 12 months from 1<sup>st</sup>April to 31<sup>st</sup>March of the following year.

i) the ACT means the Companies Act, 1956.

Unless the context otherwise requires, words or expressions contained in these regulations shall bear the same meaning as in the Act or any statutory modification thereof in force at the date at which these regulations become binding on the Company.

#### **Article VI : AFFILIATION:**

The Association shall be affiliated to the Table Tennis Federation of India. District Associations shall be affiliated to the Association.

#### **Article VII : OFFICIAL YEAR:**

The official year of the Association shall be from 1<sup>st</sup>April to 31<sup>st</sup>March of the following year.

#### **Article VIII : MEMBERSHIP :**

The number of members with which the Company proposes to be registered is 50, but the Governing Body may from time to time whenever the Company or the business of the Company requires it register an increase of members.

The Membership of the Association apart from the subscribers to the memorandum shall consist of:

a) District Associations

b) Patrons/Hon.Members / Academies / Institutions and Foundations.  
They will have no voting rights.

c) Life Members, without voting rights.

#### **Article IX : ADMISSION:**

##### **a. District Table Tennis Associations:**

On receipt of Application along with their constitution and other relevant details from District Association along with admission Fee and Subscription



for the year, and on approval of the Executive Committee, the District shall be made a Member.

**b. Patron:**

The General Body may nominate any person who is interested in the game of Table Tennis and has rendered significant service for the game, as 'Patron'. The Patron will enjoy all the Privileges of a Member but without voting right.

**c. Honorary Member:**

The General Body by a majority of two-thirds may also nominate a person as Honorary Member but the Honorary Member will have no voting rights.

**Article X : ADMISSION FEES AND SUBSCRIPTION:**

Member districts have to pay an initial admission fee of Rs.2000/- and Annual Subscription of Rs.500/- Annual Subscription shall be paid before 15<sup>th</sup> of March every year. The EC will have powers to fix the above fees.

Life Members have to pay Rs.10,000/- (one time).

The Executive Committee of the Association reserves the right to accept or reject any application for membership.

Member Districts in arrears as on 15<sup>th</sup> March of every year will have no voting rights and are not entitled for other privileges of the Association including secretarial service.

**Article XI : WITHDRAWAL:**

Any member desiring to withdraw the membership from the Association shall pay all arrears, if any, and shall give notice in writing to the Honorary Secretary.

**Article XII : GENERAL BODY :**

The Association shall be controlled by the General Body which shall be the ultimate authority in all matters relating to the affairs of the Association. The General Body shall be composed of

a) All Office Bearers

b) District Association represented by a member duly authorized by the District Association.



- c) Life Members / Hon. Members / Academies / Institutions / Foundations  
(without voting rights)

### **Annual General Body Meeting**

a) The Annual General Body meeting shall be held not later than 30<sup>th</sup> May on a date and place fixed by the Executive Committee.

b) Notice of the meeting shall be sent under certificate of posting / courier / Email to such members as are entitled to attend, atleast 21 days prior to the date fixed for the meeting, and non-receipt of the notice shall not invalidate the proceedings of the meeting.

c) Each member shall intimate in writing to the Hon. Secretary of the Association, the name of the person authorized by the District Association to represent it at the meetings of the Association.

d) Business inter-alia shall be:

- i) To confirm the minutes of the last Annual General Body meeting and any special General Body meetings held during the year.
- ii) To receive and adopt the annual report and the audited statements of accounts as presented by the Executive Committee.
- iii) To consider resolutions, if any, given notice of by the Member and the Executive Committee.
- iv) To elect office bearers and members of the Executive Committee for the following term (once in four years).
- v) To transact such other business as may be brought before the meeting with the permission of the Chairman.
- vi) Voting : All business, other than amendments, at a General Body meeting shall be decided by a bare majority of votes properly recorded at such meeting. In case of equality of votes, the President or the Chairman of the meeting shall have a casting vote.
- vii) Every question of motion shall be decided by show of hand.
- viii) Every Office-bearer and each District Association shall be entitled to one vote in all the meetings, except during Elections held once in four years to elect new office bearers where only the District Associations alone shall have a vote each.



e) Amendments : Members desirous of moving amendments to the rules and regulations should send the same in writing to the Hon. Secretary to reach him before the last day of February each year. Copies of such amendments shall be circulated to the members along with the notice for the Annual General Body meeting. Any such amendments to the constitution can be moved, only by members who have voting rights, Subject to prior approval of Regional Director, Department of Company Affairs, Chennai.

f) Quorum : The quorum for Annual General Body meetings shall be one third of the total number of members with voting rights, or ten members present whichever is less. If there is no quorum, the meeting shall stand adjourned and convened atleast with a gap of minimum two hours at the same venue. And at this meeting also, if there happens to be no quorum, those present shall constitute the quorum and shall transact only the Business for which the meeting was originally called.

g) Chairman : The President of the Association or in his absence one of the Vice Presidents or in their absence, one of member selected by the General Body, shall be the Chairman of the meeting. The Chairman shall have besides his vote, a casting vote in case of equality of votes on issues or decisions.

h) Election Procedure:

- i) The Executive Committee shall constitute a sub-committee of five persons including the Chairman for the conduct of the elections, who shall not contest, propose or second in the election.
- ii) The election sub-committee shall prepare a calendar for the conduct of elections which shall be approved by the Executive Committee.
- iii) An office bearer may hold office as such for one term of 4 years, and may be eligible for re-election for a like term or period.

No such office bearer shall hold office consecutively for more than two terms or 8 years:

Provided that in the event of election for the second term, an office bearer who has completed one term shall only be deemed to have been elected if he/she secures a majority of not less than two third of the members of the State Association Concerned. In the event of failure to obtain such majority, the concerned office bearer shall be deemed to have lost the election. The office would thereafter be filled by election under the normal procedure from amongst candidates other than the office bearer seeking re-election.



### **Explanation:**

No person who has already held the office of the President or Secretary/Secretary General or both consecutively for two terms or eight years shall be eligible to seek re-election to any of the said offices or Vice President or Treasurer till the expiry of a period of at least four years from the date on which he last vacated his office.

Office Bearers shall cease to hold any post on attaining the age of 70 years.

- iv) **Nomination:** Nomination should be from affiliated members on rolls without any arrears to the Association for election of office bearers. This has to be in the prescribed form received from the election sub-committee. Nominations will be valid only if the proposer and seconded are from two different District Associations who are eligible to vote. The nomination shall carry the consent of the candidate. As far as nominations for office bearers are concerned, such nominated persons need not be members of the General Body.

Nomination papers shall be scrutinized by the election subcommittee to see whether they are in order and shall be put on the Association Notice Board seven days prior to the General Body meeting and circulated to all members.

- v) **Election:** Election shall be by secret ballot on the day of the Annual General Body meeting. There shall be no ballot in respect of any office for which nomination does not exceed the number of persons to be elected and such person or persons so nominated shall be declared to have been duly elected to the office. In case the nominations filed are not sufficient to fill the vacancies, the elected GB/EC shall nominate the existing vacancies.

- vi) **Counting of votes :** At the General Body meeting, the Chairman shall appoint three or more members of the Association who are not contestants as 'tellers' for the purpose of taking charge of the ballot boxes, scrutinizing the voting papers and ascertaining the results. The Tellers so appointed shall, as soon as possible after the counting is over, submit to the chairman the results of the election. District Associations alone will have the right to vote. Office bearers shall not vote. However, in case of tie the President of the Association shall have a casting vote.

- i) **Voting :** All business, other than amendments, at a General Body meeting shall be decided by a bare majority of votes properly recorded at such meeting. In case of equality of votes, the President or the Chairman of the meeting shall have a casting vote.



j) Every question of motion shall be decided by show of hand.

k) Every Office-bearer and each District Association shall be entitled to one vote in all the meetings, except during Elections held once in four years to elect new office bearers where only the District Associations alone shall have a vote each.

**Extra-ordinary General Body Meetings:**

a) i) An Extra-ordinary General Body meeting may be convened by the Executive Committee on requisition in writing bearing the signatures of one-third of the members on the rolls or ten eligible members, whichever is less. Seven days' notice shall be given for such a meeting. For such meetings, the members present shall form the quorum.

ii) The Executive Committee has the right and privilege to call for Extra-ordinary General Body meetings as and when necessary with ten days' notice.

b) Notice of the Extra-ordinary General Body meeting shall specify the date, time, venue and the specific business to be transacted, and only such business shall be transacted.

c) Quorum for Extra-ordinary General Body meeting shall be one-third of the total number of members with voting rights, or ten members present, whichever is less.

**Article XIII : EXECUTIVE COMMITTEE:**

1. The administration affairs of the Association shall vest with the Executive Committee which shall be composed of:

i) President ii) Six Vice-Presidents iii) Honorary Secretary v) Six Hon. Joint Secretaries vi) Honorary treasurer.

The Executive Committee shall designate the President, Hon. Secretary and the Treasurer as the directors of the Association who shall represent before the Registrar of Companies.

2. Tenure of Executive Committee: The tenure of office of the Executive Committee shall be for four years from the date of election or until the next elections are held.



### 3. Powers of the Executive Committee shall be

- a) To Carry out the aims and objects of the Association as specified in the Memorandum of Association, and to make, maintain and publish all necessary standing orders, regulations, and by-laws in connection therewith.
- b) To consider and deal with all applications for affiliation and decide all questions as to the right of representation at General Body meetings.
- c) To sanction tournaments.
- d) To prohibit the holding of unauthorized tournaments within the jurisdiction of the Association.
- e) To nominate any two of its members to serve on the Committee of Management of any open tournament held in Tamil Nadu State by the District Association and /or clubs affiliated to the District Association.
- f) To decide on all questions of law or otherwise relating to the game.
- g) To explain, define and/or interpret the rules.
- h) To constitute various Sub Committees every year for the smooth functioning of the Association.
- i) To prohibit any act or practice by the District Associations / players / coaches / organizers of tournaments / officials / members / which in the opinion of the committee is detrimental to the interests of the Association and the game and / or contradictory to the aims and objects of the Association, and to deal with them in the manner as it may deem proper.
- j) To impose penalties on District Associations / players / coaches / organizers of tournaments / officials / members for any infringement of the rules, provided that, against the findings and penalty imposed, an appeal shall be to the General Body within 15 days of receipt of the penalty order or findings. Such appeals shall be accompanied by an appeal fee of Rs.300/- (Rupees Three hundred only) which is refundable only when the decision is in favour of the appellant.
- k) To delegate any or all of its powers to its duly appointed subcommittee/s.



l) To amend any of the clauses in the Articles of Association with the approval of the General Body.

m) To enlist the cooperation of any person/s for any special purpose/s.

n) To do all such other things as shall be necessary for the general welfare and conduct of the Association.

o) Interpretation : Any point not specifically covered by these rules shall be decided in the light of the rules most nearly applicable and in accordance with the general terms and spirit of the rules. If any difficulty arises in the interpretation of these rules, the Committee shall have power to make such temporary provisions as may be necessary to get over the difficulty pending formal addition, alteration and/or amendments to the rules to be approved by the General Body.

p) Executive Committee has powers to frame rules from time to time regarding conduct of State Ranking Tournaments, award of points and cash awards.

4. Vacancies : Any vacancy occurring in the Committee during the term may be filled by co-option by the Committee.

5. Executive Committee Meeting:

a) The President or in his absence one of the six Vice Presidents or in their absence a member duly elected, shall preside over the meetings and conduct the proceedings.

b) The committee shall ordinarily meet three times in a year and more often, if necessary, to carry out the functions of the committee.

c) At least seven clear days' notice shall ordinarily be given to the members of the committee meetings by the Hon. Secretary.

d) An emergent meeting may be convened with atleast three day's notice.

e) A special meeting may be convened on the signed requisition of seven members of the committee and such meeting should be convened within thirty days from the receipt of the requisition with atleast three day's notice.

f) The quorum for the committee meeting shall be seven or one-fourth of total strength whichever is less subject to a minimum of Two Members.

g) If there is no quorum, the meeting shall stand adjourned and convened atleast with a gap of minimum two hours at the same venue.



h) Any member of the committee who fails to attend three consecutive meetings of the committee without leave of absence shall automatically cease to be a member, but it shall be open to the committee to re-instate him once during the tenure.

**Article XIV : Power and Duties of Office-Bearers:-**

1. President : The President shall have general control over the affairs of the Association and shall exercise general powers of supervision of the Association. In case of equality of votes, he shall have a casting vote besides his own. If for any reason the President has to be absent from the city for any period, he may nominate one of the Vice-Presidents to hold charge during his absence. Such President-in-charge shall exercise all the powers of the President. Such nomination shall be intimated to all the members of the committee under the signature of the President.

2. Vice Presidents : In the absence of the President, one of the Vice-Presidents shall preside over the meetings of the Association and exercise all the powers of the President, as per sub-clause I above.

3. Hon. Secretary : The Hon. Secretary shall be the chief executive officer of the Association and shall attend to:

a) All official business of the Association

b) Take charge of all properties of the Association including correspondence, files, minutes books, documents and playing materials and any other properties and shall maintain an inventory of the same.

c) Call for the meetings of the General Body, Executive Committee and/or any other meeting of the Sub-Committee formed by the General Body and/or the Executive Committee.

d) Record the minutes of all meetings.

e) Shall submit an annual report on the working of the Association to the General Body.

f) Shall circulate to the members of the General Body copies of the proceedings of the Annual and/or special General Body meetings within 60 days from the meetings.

g) He is authorized to incur contingent expenditure up to a sum of Rs.50,000/- at a time subject to the formal approval of the Committee together with accounts and vouchers.



4. Hon.Joint Secretaries : They shall assist the Hon.Secretary in all his work and shall perform all the duties assigned to them by the Hon.Secretary in his absence.

5. Hon.Treasurer shall be responsible for

a) The finances of the Association in general.

b) To submit statement of accounts to the committee as and when it meets and the annual audited statement to the General Body duly approved by the committee.

c) Prepare a budget for the ensuing year and present to the committee.

d) Issuing receipts for all monies received and maintain proper vouchers for all expenditure.

6. District Association: All District Associations will be affiliated with the Association and shall follow the Constitution of the Association. The objects of the District Associations shall be:

a) To act as the sole controlling and governing body of the game of TableTennis in the district.

b) To promote and develop the game of Table Tennis in the District.

c) To sanction tournaments within their district and for their district players only. Any tournament involving players from other districts shall be allowed only after the prior written approval of the TNTTA.

d) To maintain the following:

i. Annual Ranking List of Players

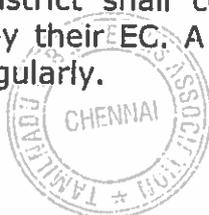
ii. List of Affiliated Clubs.

iii. List of Registered Players

iv. List of office-bearers and members of the Managing Committee (Executive Committee) with their addresses / Phone No.I Email details.

e) They shall conduct their annual general body meeting on or before 30<sup>th</sup>April each year. The minutes of the General Body meeting and the statement of accounts passed at the said meeting shall be forwarded to the Association within 20 days after the General Body Meeting.

f) The District shall collect Registration fee for their District players as decided by their EC. A list of such registered players may be submitted to TNTTA regularly.



g) The District Association shall submit a calendar of their annual tournaments to be conducted in their districts to the Association.

h) The District Association shall conduct a minimum of two open tournaments including District Championship every year. Copies of the draw, list of registered players and the list of winners / runners-up of each tournament shall be sent to the Association within a week of completion of the tournaments.

i) A copy of the Constitution of the District Association shall be sent to the Association.

#### **Article XV : FINANCES:**

1. The funds of the Association shall be utilized under the directions of the executive Committee in furtherance of the aims and objects of the Association.

2. All funds received shall be deposited in a scheduled bank and then withdrawn for payments.

3. The accounts of the Association shall be maintained by the Hon.Treasurer as required under the law. The accounts shall be audited by a Chartered Accountant appointed in the General Body to audit the accounts of the Association. The General Body shall fix their remuneration. Any casual vacancy of the auditor may be filled by the Executive Committee.

4. All bank transaction shall be jointly operated by two of the following four Office Bearers

i) President, ii) Hon.Secretary, iii) Hon.Treasurer, and iv) Vice President (Admn)

5. All payment shall be made with the written approval of the Hon.Secretary.

#### **ARTICLE XVI : OBLIGATIONS OF PLAYERS AND MEMBERS:**

a) No player in the State shall take part in any tournament which has not been approved or which has been prohibited by appropriate authorities.

b) No player shall take part in any open tournament or exhibition match Conducted within or outside the jurisdiction of the Association except with the written permission of the Hon.Secretary of the Association.

c) Any player taking part in an open tournament which has not been recognized by the Association or its Members shall be suspended or



debarred from taking part in any open tournament held under the auspices of the Association or its Members, provided that the committee may reinstate a player for good cause shown.

d) No player from other States shall be allowed to play in any open tournaments conducted by Member Districts within the State.

e) The rules of Table Tennis as adopted and amended from time to time by the Table Tennis Federation of India and the Rules and Regulation of the Association for the time being in force, and the decisions of the Committee in all matters shall be binding on all clubs and players.

f) A player can represent only one club in a season. However, students will be permitted to represent school / college in inter school/inter college matches.

g) In case of employment / sponsorship by any office, the EC will have the right to permit a transfer after satisfying itself of the bona-fides.

h) All entries to Nationals / Zonals / Pro-tour matches have to be routed through TNTTA only.

i) District associations desirous of continuing their membership with TNTTA, shall scrupulously follow Article XIV 6.

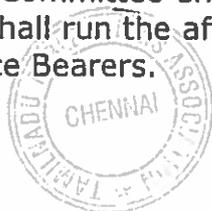
j) Any one contravening the above said obligations will be construed as having committed indiscipline and will be liable for action as per Article XVII.

#### **ARTICLE XVII : DISCIPLINE**

a) Suo Moto Action : If necessary, the Executive Committee can suo moto take action (to suspend from all Table Tennis activities, debar, impose penalties, etc.) against any player, official, District Association, Academy, etc., who work against the interest of the Association or if their actions have been detrimental to the growth of the game or the Association or if they bring disrepute to the game.

b)Appointing Ad Hoc Committee : The Executive Committee, may also suo moto appoint an Ad Hoc Committee in place of a District Table Tennis Association which works against the interest of the Association or if its actions have been detrimental to the growth of the game or the Association or if they bring disrepute to the game or continuously being found defunct.

The Ad Hoc Committee shall consist of three to five members. This Ad Hoc Committee shall run the affairs of the District till it hold selections for electing Office Bearers.



The President, in consultation with the Hony Secretary, may also take action under (a) & (b) and report to the Executive Committee for ratification. The aggrieved person or District Association shall have the right to appeal to the General Body within 30 days after receiving the order.

#### **Article XVIII : ALTERATION OF ARTICLES**

Amendments, alterations, deletions and additions to the articles of the Association shall be made only by the General Body provided an advance notice to this effect has been sent to all the members, and provided further that such motions are carried by two-thirds majority of the members present and voting. Subject to prior approval of Regional Director, Department of Company Affairs, Chennai.

#### **Article XIX: LEGAL:**

The Association shall sue and or be sued only in the name of the Hon. Secretary of the Association.

Any Suit/Legal actions against the Association shall be instituted only in the Courts at Chennai, where the Registered office of the Tamilnadu Table Tennis Association is situated.

#### **Article XX : SUSPENSION OF RULES:**

At any General Body meeting any rule of the Association may be suspended/ amended, provided three-fourths of the members present vote in favor of the motion for suspension / amendment subject to approval of Regional Director, Department of Company Affairs, Chennai.

#### **Article XXI : WINDING UP**

The Association shall not be dissolved unless its dissolution is decided through a resolution at an Extra-Ordinary General Body Meeting attended by a majority of three-fifth of the members on rolls of the Association having powers to vote. In case of dissolution of the Association, if there shall remain any property whatsoever after satisfaction of all debts and liabilities, it shall be given or transferred to other institutions having objects similar to those of the Association and not run for profit, as may be decided in and by the General Body at its meeting. Details of such gifts or transferred property shall be worded out at the time of winding up.

